

**BOARD OF EDUCATION  
CITY OF LONG BRANCH  
NEW JERSEY**

**MINUTES**

**SEPTEMBER 25, 2019**

The Regular Meeting of the Long Branch Board of Education was held in the Long Branch Middle School Auditorium, 350 Indiana Avenue, Long Branch, New Jersey.

Mr. Covin called the meeting to order at 7:00 P.M.

**A. ROLL CALL**

Mr. Covin - President  
Mrs. Youngblood Brown – VP  
Mr. Grant

Dr. Critelli - absent  
Mr. Zambrano  
Rev. Bennett - absent

Ms. McCaskill - absent  
Mrs. Peters  
Mrs. Perez

**A-1. STATEMENT OF THE MANNER OF NOTIFICATION OF THE MEETING**

Peter E. Genovese III, RSBO, QPA, School Business Administrator/Board Secretary stated adequate notice of the meeting of the Long Branch Board of Education has been provided by a Schedule of Public Meetings published in the Asbury Park Press. Mr. Genovese further stated a Schedule of Public Meetings has been posted in the Board of Education Office and the Office of the City Clerk, Long Branch, New Jersey.

Mr. Genovese made the following announcement: Fire exits are located in the direction indicated. In case of fire, you will be signaled by bell and/or public address system. If so alerted to fire, please move in a calm and orderly fashion to the nearest smoke-free exit.

**A-2. OBJECTIONS, IF ANY, TO THE VALIDITY OF THE MEETING**

Mr. Genovese stated that the objecting member must give supporting reasons.

**B. FLAG SALUTE AND PLEDGE OF ALLEGIANCE**

**Alvin L. Freeman, Ed.D., Assistant Superintendent of Schools**, introduced two students from the **Middle School, Earnest Reevey** and **Leanyelix Claudio Borges** who saluted the flag and led the Pledge of Allegiance.

**C-1. STATEMENT TO THE PUBLIC**

Mr. Covin made the following announcement: Often times it may appear to members of our audience that the Board of Education takes action with very little comment and in many cases by unanimous vote. Before a matter is placed on the agenda at a public meeting, the administration has thoroughly reviewed the matter with the Superintendent of Schools. If the Superintendent of Schools is satisfied that the matter is ready to be presented to the Board of Education, it is then referred to the appropriate Board committee. The members of the Board committee work with the administration and Superintendent to assure that the members fully understand the matter. When the committee is satisfied with the matter, it is presented to the Board of Education for discussion before any final action is taken. Only then is it placed on the agenda for action at a public meeting. All agenda attachments are available for public review. In rare instances, matters are presented to the Board of Education for discussion at the same meeting that final action may be taken.

C-1. **STATEMENT TO THE PUBLIC (continued)**

Time may be allocated for public comment at this meeting. Each speaker may be allotted up to three (3) minutes and one (1) opportunity to address the Board when recognized by the presiding officer. Individuals wishing to address the Board shall be recognized by the presiding officer and shall give their names, addresses and the group, if any, that they represent. Although the Board encourages public participation, it reserves the right, through its presiding officer, to terminate remarks to and/or by any individual not in keeping with the conduct of a proper and efficient meeting. With the exception of those individuals whose names are on the agenda this evening, the Board will not respond to questions during the public participation portion of this meeting involving the employment, appointment, termination of employment, negotiations, terms and conditions of employment, evaluation of the performance of, promotion or disciplining of any specific, prospective or current employee.

C-2. **OPPORTUNITY TO ADDRESS THE BOARD RELATING TO AGENDA ITEMS**

No one addressed the Board.

Motion was made by Mrs. Youngblood Brown, seconded by Mrs. Perez and carried by roll call vote that the Board approve the following items (D – E5).

Ayes (6), Nays (0), Absent (3) Dr. Critelli, Rev. Bennett and Ms. McCaskill

D. **APPROVAL OF MINUTES**

That the Board approve the following minutes:

- Agenda Meeting minutes of August 27, 2019
- Executive Session minutes of August 27, 2019
- Regular Meeting minutes of August 28, 2019

E. **SECRETARY'S REPORT**

1. **BUDGET TRANSFER REPORTS – FY20 JULY TRANSFERS**

That the Board approve the following Budget Transfer Resolution (which will be labeled **APPENDIX E-1** and made part of the permanent minutes upon Board approval).

**RESOLUTION**

**WHEREAS** N.J.A.C. 6A:23A-16.10 "Budgetary Controls and Over expenditure of Funds" states a "district Board of Education or Charter School Board of Trustees shall implement controls over budgeted revenues and appropriations and shall not approve any obligation or payment in excess of the amount appropriated by the district Board of Education in the line item pursuant to N.J.S.A. 18A:22-8.1.

**NOW, THEREFORE BE IT RESOLVED** that the attached line item transfers FY20 July Transfers as listed be approved for the month ending July 31, 2019.

Peter E. Genovese III, RSBO, QPA  
School Business Administrator / Board Secretary

Ayes: 6  
Nays: 0  
Absent: 3 (Dr. Critelli, Rev. Bennett and Ms. McCaskill)  
Date: September 25, 2019

E. **SECRETARY'S REPORT (continued)**

2. **BOARD SECRETARY'S REPORT - JULY 31, 2019**

That the Board approve the Board Secretary's Report for the month ending July 31, 2019 (which will be labeled **APPENDIX E-2** and made part of the permanent minutes upon Board approval).

3. **REPORT OF THE TREASURER - JULY 31, 2019**

That the Board approve the Report of the Treasurer for the month ending July 31, 2019 (which will be labeled **APPENDIX E-3** and made part of the permanent minutes upon Board approval).

4. **MONTHLY CERTIFICATION OF SCHOOL BUSINESS ADMINISTRATOR/  
BOARD SECRETARY**

Pursuant to N.J.A.C. 6A:23A-16.10(c)(3), I certify that as of the July 31, 2019 Board Secretary's Report, no line item account has encumbrances and expenditures which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23A-16.10(a).

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Peter E. Genovese III, RSBO, QPA  
School Business Administrator/Board Secretary

5. **MONTHLY CERTIFICATION OF BOARD OF EDUCATION**

That the Board approve the following Resolution:

**RESOLUTION**

**BE IT RESOLVED**, that pursuant to N.J.A.C. 6A:23A-16.10(c)(4), we, the Members of the Board of Education, after a review of the Board Secretary's and Treasurer's Monthly Financial Reports and upon consultation with the appropriate district officials, certify that to the best of our knowledge that as of July 31, 2019 no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10 (b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

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Peter E. Genovese III, RSBO, QPA  
School Business Administrator / Board Secretary

Ayes: 6  
Nays: 0  
Absent: 3 (Dr. Critelli, Rev. Bennett and Ms. McCaskill)  
Date: September 25, 2019

E. **SECRETARY'S REPORT (continued)**

Motion was made by Mrs. Youngblood Brown, seconded by Mrs. Perez and carried by roll call vote that the Board approve the following items (E6).

Ayes (5), Nays (0), Abstain (1) Mrs. Peters, Absent (3) Dr. Critelli, Rev. Bennett and Ms. McCaskill

6. **BILLS AND CLAIMS – JULY 1 - 31, 2019, AUGUST 1 - 31, 2019 AND SEPTEMBER 1 - 25, 2019 FOR BOARD OF RECREATION COMMISSION, CHRIST THE KING AND CITY OF LONG BRANCH/FINANCE**

That the Board approve the bills and claims for July 1 - 31, 2019, August 1 - 31, 2019 and September 1 - 25, 2019 for Board of Recreation Commission, Christ the King and City of Long Branch/ Finance (which will be labeled **APPENDIX E-4** and made part of the permanent minutes upon Board approval).

Motion was made by Mr. Grant, seconded by Mrs. Peters and carried by roll call vote that the Board approve the following items (E7 – E9).

Ayes (6), Nays (0), Absent (3) Dr. Critelli, Rev. Bennett and Ms. McCaskill

7. **BILLS AND CLAIMS – JULY 1 - 31, 2019, AUGUST 1 - 31, 2019 AND SEPTEMBER 1 - 25, 2019 EXCLUDING BOARD OF RECREATION COMMISSION, CHRIST THE KING AND CITY OF LONG BRANCH/FINANCE**

That the Board approve the bills and claims for July 1 - 31, 2019, August 1 - 31, 2019 and September 1 - 25, 2019 excluding Board of Recreation Commission, Christ the King and City of Long Branch/Finance (which will be labeled **APPENDIX E-4** and made part of the permanent minutes upon Board approval).

8. **RECONCILIATION MONTHLY OPERATING REPORT – SODEXO – AUGUST 31, 2019**

That the Board approve the monthly operating reports for the Sodexo Corporation, Food Service Management Company for the Long Branch School District for August 31, 2019 (which will be labeled **APPENDIX E-5** and made part of the permanent minutes upon Board approval).

9. **ATHLETIC FUND & ELEMENTARY SCHOOLS, MIDDLE SCHOOL & HIGH SCHOOL STUDENT FUNDS AS OF AUGUST 31, 2019**

That the Board approve the monthly reports for the Athletic Fund, the Elementary Schools, Middle School, and High School Student Funds as of August 31, 2019 (which will be labeled **APPENDIX E-6** and made part of the permanent minutes upon Board approval).

## F. SUPERINTENDENT'S REPORT

### Open House/Back to School Nights

<u>School</u>	<u>Date</u>	<u>Time</u>
Joseph M. Ferraina Early Childhood Center	September 18, 2019	5:30pm - 6:30pm
Lenna W. Conrow School	October 3, 2019	6:00pm - 7:00pm
Morris Avenue School	September 19, 2019	6:00pm - 7:00pm
Amerigo A. Anastasia School	September 12, 2019	Grades 1-2: 5:00pm - 6:00pm Grades 3-5: 6:30pm - 7:30pm
George L. Catrambone School	September 12, 2019	Grades 1-2: 5:00pm - 6:00pm Grades 3-5: 6:30pm - 7:30pm
Gregory Elementary School	September 26, 2019	Grades 1-2: 5:00pm - 6:00pm Grades 3-5: 6:15pm - 7:15pm
Long Branch Middle School	October 2,, 2019	5:00pm - 7:00pm
Long Branch High School	September 19, 2019	5:30pm - 7:30pm
Historic High School	September 19, 2019	5:30pm – 7:30pm
Alternative Academy	October 10, 2019	6:00pm - 7:30pm

### Marking Period Schedule for All District Schools

<u>Marking Period</u>	<u>Starting Date</u>	<u>Interim Dates</u>	<u>Ending Date</u>	<u>Number of Days</u>
1	September 5, 2019	October 7, 2019	November 11, 2019	45
2	November 12, 2019	December 16, 2019	January 30, 2020	45
3	January 31, 2020	March 5, 2020	April 6, 2020	45
4	April 7, 2020	May 15, 2020	June 18, 2020	45

### Parent/Teacher Conferences

\*Please contact your child's school for additional information. On conference days schools will operate on an early dismissal schedule.

<u>Grade Level</u>	<u>Fall</u>	<u>Winter</u>	<u>Spring</u>	<u>Conference Hours</u>
Pre-kindergarten Kindergarten	November 18, 20, 22	n/a	April 20, 22, 24	1:20pm - 3:20pm
	November 19, 21	n/a	April 21, 23	5:00pm - 7:00pm
Elementary Grade 1 - Grade 5	November 18, 20, 22	n/a	April 20, 22, 24	12:45pm - 2:30pm
	November 19, 21	n/a	April 21, 23	5:00pm - 7:00pm
Middle School	November 4 & 6	n/a	March 10, 12	1:20pm - 3:00pm
	November 5	n/a	March 11	5:00pm - 7:00pm
High School/Historic High School	November 14	February 20	n/a	5:30pm - 7:30pm
Alternative Academy	n/a	March 5	n/a	5:30pm - 7:30pm

F. **SUPERINTENDENT'S REPORT (continued)**

1. **PRESENTATION BY THE BOY SCOUTS, TROOP 148, PACK 113**

A representative of the Boy Scout Troop 148, Pack 113 gave the history of the troop and presented a flag to Dr. Salvatore from their charter and a T-shirt to Mr. Grant from when the organization had moved to the St. Luke Church.

2. **PRESENTATION OF AWARDS**

A) **DISTRICT VOLUNTEERS**

Aja Bryant	Sasha Sanderson
Vicky Sesty	Griselda Espinosa
Miguel Espinosa	Christine Occhipinti
John Pallone	Svetlana Pallone
Ivette Sanabria	Bernadette Vassilatos

3. **STANDARDIZED ASSESSMENT NOTIFICATION**

As required by New Jersey statute N.J.S.A.18A:7C-6.6, each year school districts must provide parents/guardians with information regarding State and standardized assessments that will be administered to students during that school year. This information is listed in **APPENDIX F-1**.

4. **STUDENT COUNCIL LIAISON'S REPORT – Eniyah Garner - Student Advisor**

Dr. Salvatore introduced the new student advisor, Eniyah Garner, stating that she participates in 3 athletic sports, 3<sup>rd</sup> in her senior class and is planning to attend Drew University after graduation.

Eniyah Garner – Good evening Dr. Salvatore, members of the Board of Education, central office administration, staff, parents and members of the community in attendance this evening. This is my monthly report.

To initiate the year, Mr. Riley began his first year as Lead Principal of the Long Branch Middle School. This is post having had a nine year title as Long Branch High School's Leadership Principal. When inquired about his expectations for the upcoming academic year, he described his eagerness towards forming tight knit bonds with his new students.

Mr. Riley intends to fuse his enthusiasm with fresh programs that will stimulate the youth's desire to learn and improve. New initiatives include the "restoration room" that promotes social and emotional awareness. This room gives students the opportunity to cope with emotional strain that a developing young student may endure during this transitional stage. In addition to the "restoration room", another invigorating program incorporated into the Long Branch Middle School agenda are grade level themes. Each grade has a central topic that they are encouraged to keep in mind throughout the year. The 6<sup>th</sup> grade theme is labeled as "opportunity" in which these incoming students are able to explore and take advantage of what the district has to offer. Whether that be in clubs, athletics, visual performing arts, they are uplifted in the Long Branch School District by finding what makes them feel welcome and accepted. The seventh graders continue this drive to grow and improve with the theme of "hard work". Lastly, the eighth graders are left with the theme of "legacy" in which they are promoted to "leave their mark" on Long

Branch in a positive and beneficial manner. This reminds classes to put their best foot first in preparing for high school.

The principal who is “excited to be back home” in the school he started at is proud to announce new programs to build on Long Branch’s already unique flavor, pride, and sense of community. These changes are at a local level beginning right at our home grown middle school, where children matter most.

3. **SCHOOL PRESENTATION**

The Long Branch Middle School will present a video and live student performance centered on the question of “What is Your Legacy?” In connection with their Summer Reading novel “Harbor Me,” students in their English Language Arts classes completed an activity where they answered this very question. This evening, select 8th grade students will present in spoken word their responses to this question. Our presentation concludes with our Choir singing “How Far I’ll Go,” which further builds on the theme of legacy, as our students build on this theme to leave their forever mark on the Long Branch Middle School.

G. GENERAL ITEMS

Comments from the Operation and Management Committee Chair (APPENDIX G-1)

Comments from the Instruction and Programs Committee Chair (APPENDIX G-2)

Comments from the Communications/Security Committee Chair (APPENDIX G-3)

Comments from the Finance Committee Chair

Motion was made by Mrs. Perez, seconded by Mrs. Youngblood Brown and carried by roll call vote that the Board approve the following items (G1 – G4).

Ayes (6), Nays (0), Absent (3) Dr. Critelli, Rev. Bennett and Ms. McCaskill

1. APPROVAL OF 21ST CENTURY COMMUNITY LEARNING CENTERS GRANT COLLABORATOR

That the Board approve Living Yes, LLC as a 21st Century Community Learning Centers Grant collaborator for the 2019 - 2020 school year at a cost not to exceed \$4,000.

2. APPROVAL OF AGREEMENT WITH SEASHORE DAY CAMP

That the Board approve the agreement with Seashore Day Camp to provide a swim program for the SPED program students which will run from October, 2019 to June, 2020 at \$195 per session, at a cost not to exceed \$30,000.

3. APPROVAL TO FILE THE JACQUELINE E. MALASKA MINI GRANT

That the Board approve the filing of the Jacqueline E. Malaska Mini-Grant on behalf of the Long Branch High School in the amount of \$1,000 for new program implementation or to expand/enhance an existing health, physical education, recreation or dance program.

That the Board authorize **Bridgette Burt, Coordinator of Grants & Innovative Programs**, or her designee, to serve as the district's contact person for the above actions.

And that **Michael Salvatore, Ph.D., Superintendent of Schools**, be designated the Board's representative to implement the above actions.

4. APPROVAL OF BROOKDALE EDUCATION NETWORK WORKSHOPS

That the Board approve the Brookdale Education Network workshops for the 2019 - 2020 school year. Pending approval of the ESEA Consolidated Grant application, this commitment will be paid with Title IIA funding as indicated below:

Math/Science Network	\$4,800
Technology Network	\$2,000
Literacy Network	\$1,500

That the Board authorize **Bridgette Burt, Coordinator of Grants & Innovative Programs**, or her designee, to serve as the district's contact person for the above actions.

And that **Michael Salvatore, Ph.D., Superintendent of Schools**, be designated the Board's representative to implement the above actions



G. **GENERAL ITEMS (continued)**

Motion was made by Mrs. Youngblood Brown, seconded by Mr. Grant and carried by roll call vote that the Board approve the following items (G5 – H5).

Ayes (6), Nays (0), Absent (3) Dr. Critelli, Rev. Bennett and Ms. McCaskill

5. **APPROVAL OF STATE AID ALLOCATIONS FOR CHAPTERS 192/193**

That the Board approve the State Aid allocations for services under Chapter 192/193 in the 2019 - 2020 school year as indicated below:

**Chapter 192**

<b><u>Program</u></b>	<b><u>Entitlement</u></b>
Compensatory Education	\$4,867
<b>TOTAL</b>	<b>\$4,867</b>

**Chapter 193**

Initial Exam & Class	\$3,899
Annual Exam & Class	\$2,979
Corrective Speech	\$4,557
Supplementary Instruction	\$7,285
<b>TOTAL</b>	<b>\$18,720</b>

That the Board authorize **Bridgette Burt**, **Coordinator of Grants & Innovative Programs**, or her designee, to serve as the district's contact person for the above actions.

And that **Michael Salvatore, Ph.D., Superintendent of Schools**, be designated the Board's representative to implement the above actions.

6. **APPROVAL OF THE NEW JERSEY DEPARTMENT OF EDUCATION 2019 SELF ASSESSMENT FOR DETERMINING HIB**

That the Board approve/ratify the New Jersey Department of Education 2019 School Self-Assessment for Determining Grades under the Anti-Bullying Bill of Rights Act (HIB Grade Reports) for July 1, 2018 through June 30, 2019.

7. **GIFTS TO SCHOOLS**

That the Board accept the following gifts to schools indicated:

Green and White Association	8 First Aid Kits (Value: \$277.36)
Green and White Association	5 Coolers Ice Chests (Value: \$72.94)
Wesley V. Banse	1937-38 Green Megaphone (Antique)

H. **PERSONNEL ACTION**

1. **RESIGNATION - CONTRACTUAL POSITION**

That the Board accept the resignation of the following individual:

**ANNE MARIE CIERI**, High School teacher, effective November 16, 2019, or sooner if a suitable replacement is found.

**MICHELLE VELAZQUEZ**, Amerigo A. Anastasia School instructional assistant, effective October 11, 2019.

H. **PERSONNEL ACTION (continued)**

2. **RESIGNATION - STIPEND POSITIONS**

That the Board accept the resignation of the following individuals:

**ANNE MARIE CIERI**, Boys Cross-Country Head Coach, effective September 16, 2019.

**ANNE MARIE CIERI**, Girls Indoor Track Head Coach, effective September 16, 2019.

**ANNE MARIE CIERI**, Girls Outdoor Track Asst. Coach, effective September 16, 2019.

**ALEXA FREGULETTI**, Swimming Asst. Varsity Coach, effective September 16, 2019.

**SHANNON KING**, 21st Century CLC Instructional Asst., effective September 20, 2019.

**FRANCINE MARUCCI**, Joseph M. Ferraina Early Childhood Learning Center School Improvement Leader, effective September 19, 2019.

**JAYCE MAXWELL**, Grade 10 Class Advisor, effective September 20, 2019.

**ANA SANER**, 21st Century CLC Instructional Asst., effective September 20, 2019.

3. **STAFF TRANSFERS/RE-ASSIGNMENTS FOR THE 2019-2020 SCHOOL YEAR**

That the Board approve the transfer/reassignment of the following staff for the 2019-2020 school year as listed:

**WANDA CASTLE**, from Middle School instructional assistant to Gregory School instructional assistant.

**ALLYSON MUNOZ-CASSIDY**, from George L. Catrambone School ESL teacher to Gregory School ESL teacher.

**KIMBERLY PAGAN**, from George L. Catrambone School ESL teacher to Amerigo A. Anastasia School/George L. Catrambone School ESL teacher.

**JANISE STOUT**, from Lenna W. Conrow School teacher to Joseph M. Ferraina Early Childhood Learning Center teacher.

**RENEE YENELLA**, from Amerigo A. Anastasia School teacher to Lenna W. Conrow School teacher.

4. **APPOINTMENT OF CERTIFIED STAFF**

That the Board approve/ratify the appointment of the following named individual who constitutes a careful selection and screening of applicants and is hereby recommended for an employment contract contingent upon the successful completion of their degree program, New Jersey Department of Education certification requirements, and all other state and federal guidelines including but not limited to: a criminal history clearance and successful clearance of S-414/A-3381 (P.L.2018, c.5). This initial appointment may be changed as district needs develop:

**SYDNEY LASQUINHA\***

Bilingual Guidance Counselor  
Historic High School  
MA, Step 1  
\$57,645.00 (prorated)

Certification: CEAS School Counselor

Education: Monmouth University

Replaces: New Creation

(Acct. # 15-000-218-104-000-15-60) (UPC # 1489-15-GUIDN-CNSLR)

Effective: January 2, 2020 - *Pending Certification and Fingerprints*

H. **PERSONNEL ACTION (continued)**

5. **APPOINTMENT OF INSTRUCTIONAL ASSISTANT**

That the Board approve the appointment of the following individual as an Instructional Assistant for the 2019-2020 school year:

**ELYSE WILLIAMS\***, Amerigo A. Anastasia Elementary School at Step 1, \$16.00/hr., effective September 26, 2019. Replaces: Stephanie Pragosa (reassignment).  
(Acct. # 15-214-100-106-000-07-60) (UPC # 1509-03-SEAUT-PARAPF).

Motion was made by Mrs. Perez, seconded by Mrs. Youngblood Brown and carried by roll call vote that the Board approve the following items (H6 – H8).

Ayes (6), Nays (0), Absent (3) Dr. Critelli, Rev. Bennett and Ms. McCaskill

6. **ANNUAL STIPEND POSITIONS - 2019-2020 SCHOOL YEAR**

That the Board approve/ratify the following annual stipend positions listed below:

**DISTRICT**

**21st CCLC Program Bus Aide** \$10.00/hr.  
Cynthia Branch

**21st CCLC Program Instructional Assistants** \$13.36/hr.  
Cynthia Branch, Soledad Navarro

**21st CCLC Program Substitute Teachers** \$26.00/hr.  
Alexandra Ferretti, Catarina Lopes, Alberto Moreno,  
Michele Morey, Thomas Odom, Jamil Pitts,  
Lauren Sweet, Laura Tracey

**21st CCLC Program Teachers** \$26.00/hr.  
Academic: (GLC) Tracey Ciambrone, Twana Richardson  
Elective: (GLC) Cynthia Branch, Yvette Rice

**Before/After School Bus Aides** \$10.00/hr.  
Mary Boyce, Cynthia Branch, Ardenia Clayton, Danisha Clayton  
Christan Colon, T'azjah Ellis, Crystal Houston-Bey, Shannon King,  
Jorge Mota, Ruby Nazon, Gabrielle Navarrete, Edna Newman,  
Ana Silva, Karen Stout, Roszita Tatum, Brenda Williams

**Before/After School Bus Drivers** \$21.00/hr.  
Cesare Iengo, Yvette Rice

**Building Security** \$15.00/hr.  
Raul Rivera, Charles Widdis

**Adult/ESL Evening Class Team Leader** \$29.87/hr.  
Susetmarie Carter

**Adult/ESL Evening Class Teachers** \$24.21/hr.  
Elizabeth Gannon, Rosa Melo

**Adult/ESL Evening Class Parent Asst.** \$11.33/hr.  
Beatriz Pacheco, Ana Silva

\*Denotes Personnel sworn in

H. **PERSONNEL ACTION (continued)**

6. **ANNUAL STIPEND POSITIONS - 2019-2020 SCHOOL YEAR (continued)**

**ELEMENTARY**

**Technology/Distance Learning Advisor** \$2,425  
(MA) Kerin Halper

**ESEA School Improvement Leader, K** \$2,500  
(JMF) Nichelle Douglas

**Lunch Monitors** \$13.08/session  
(AAA) Carol Emick, Mary Mazzacco, Roszita Tatum

**Breakfast Monitors** \$13.08/session  
(JMF) Anissa Berry, Sherry Reed, Michelle Widdis

**MIDDLE SCHOOL**

**Breakfast Monitors** \$13.08/session  
Dactilia Booth, Wanda Castle, Maria Davi-Donnelly,  
Ivette Febo, Kelly Treshock, Michael Vieira

**Lunch Monitors** \$21.36/hr.  
Dactilia Booth, Wanda Castle, Ivette Febo, Anthony Magliaro,  
Juanita Southerland, Ivette Ricigliano, Michael Vieira

**Saturday Detention** \$24.21/hr.  
Jessica Rodriguez

**Zero Period** \$24.20/hr.  
Ashley Stewart, Conover White

**HIGH SCHOOL**

**Robotics Co-Advisors** \$1,602/each  
Kristen Clarke, Nemeil Navarro

**Tech/Distance Learning Asst/Media Advisor** \$3,350  
Nemeil Navarro

**Head Teacher - World Language, 9-12** \$3,850  
Adrian Castro

**Band Assistant Conductor - Percussion** \$2,869  
Benjamin Rivera

**Band Assistant Conductor - Front Advisor** \$2,749  
Jennifer Weingarten

**Student Council Advisor** \$2,151  
Tristin Nativio

H. **PERSONNEL ACTION (continued)**

6. **ANNUAL STIPEND POSITIONS - 2019-2020 SCHOOL YEAR (continued)**

**HIGH SCHOOL (continued)**

**Academic Lab Instructor** \$24.21/hr.  
Jenna Camacho

**Math Team Advisor** \$1,442  
Alissa Gallo

**Crew Chief (Day)** \$2,750  
Dante Hart

**Saturday Detention** \$24.21/hr.  
Ronald Bennett

**Class Advisor - Grade 10** \$1,500  
Madison Hlavach

**Class Advisor - Grade 11** \$2,900  
Jayce Maxwell

7. **PART-TIME AND STIPEND POSITIONS - 2019-2020 SCHOOL YEAR**  
That the Board approve/ratify the pensionable stipend positions as listed:

**HIGH SCHOOL**

**6th Period Stipend** \$4,500  
Desmond Dunkley, Dana Switay, Kelly Wiggett

8. **PART-TIME AND STIPEND POSITIONS - SUMMER 2019**  
That the Board approve/ratify the stipend positions as listed:

**EXTENDED SCHOOL YEAR SERVICES**

**CST Case Conference Workers** \$75.00/case  
Karina McIntyre, Marjani Morgan

**Case Conference Special Education Teacher** \$75.00/case  
PreK & K: Stephanie Small

Motion was made by Mrs. Youngblood Brown, seconded by Mrs. Perez and carried by roll call vote that the Board approve the following items (H9).

Ayes (5), Nays (0), Abstain (1) Mrs. Peters, Absent (3) Dr. Critelli, Rev. Bennett and Ms. McCaskill

9. **COACHING/ATHLETIC STIPEND POSITIONS - 2019/2020 SCHOOL YEAR**

That the Board approve/ratify the following coaching/athletic stipend appointments:

**Event Workers** *per Athletic Event Fee Schedule*  
Ronald Bennett, Anissa Berry, Ardenia Clayton, Christian Colon,  
Gerell Cox\*, Zayra Demorais, Joseph Fackenthal, Donte Hart,  
Eric Peters, Diamond Singletary, Kelly Treshock

H. **PERSONNEL ACTION (continued)**

Motion was made by Mrs. Youngblood Brown, seconded by Mr. Grant and carried by roll call vote that the Board approve the following items (H10 – I8).

Ayes (6), Nays (0), Absent (3) Dr. Critelli, Rev. Bennett and Ms. McCaskill

10. **COACHING/ATHLETIC STIPEND POSITIONS - FALL 2019/2020**

That the Board approve/ratify the following coaching/athletic stipend appointment:

**CATEGORY 2**

**MIDDLE SCHOOL**

**Girls Asst. Soccer Coach**

Deirdre Howard

**STEP**

7

\$2,100

**CATEGORY 3**

**HIGH SCHOOL**

**X-Country Head Coach (B)**

Graham Huggins Filozof

**STEP**

6

\$3,200

11. **COACHING/ATHLETIC STIPEND POSITIONS - WINTER 2019/2020**

That the Board approve/ratify the following coaching/athletic stipend appointment:

**CATEGORY 2**

**HIGH SCHOOL**

**Swimming Asst. Coach (B/G)**

Noami Greca

**STEP**

6

\$3,000

12. **APPOINTMENT OF SUBSTITUTES FOR THE 2019-2020 SCHOOL YEAR**

That the Board approve the following substitutes as listed for the 2019-2020 school year:

**SUBSTITUTE CUSTODIANS**

Kanokwan Hernandez

Christopher Sanchez

Joseph Hornick

Javier Valderrama

Luigi Maglione

**SUBSTITUTE INSTRUCTIONAL ASSISTANTS [pending fingerprint clearance\*]**

Charlene Bacon\*

Carlos Gomez

Shane Baker

Kathleen Norman

**SUBSTITUTE NURSES**

Laquasia Simonian

Shakia West

**SUBSTITUTE SECRETARY [pending fingerprint clearance\*]**

Charlene Bacon\*

**SUBSTITUTE TEACHERS**

Charlene Bacon\*

Anna Kelly

Caitlyn Cannito

Sajdah Muhammad

Carlos Gomez

Maria Semanchik

Erika Hernandez

H. **PERSONNEL ACTION (continued)**

13. **ATTENDANCE AT CONFERENCES / MEETINGS**

That the Board approved the attendance of staff members indicated on the attached list at the conferences indicated - **APPENDIX H-1.**

14. **FAMILY/MEDICAL LEAVE OF ABSENCE**

That the Board approve/ratify the family/medical leaves of absence as listed on - **APPENDIX H-2.**

15. **CHANGE IN TRAINING LEVEL - 2019 - 2020 SCHOOL YEAR**

That the Board approve/ratify a change in training level for the following individuals, effective October 1, 2019:

**ANN ELISE DOUSSET**, Middle School Teacher, from BA +30 to MA on the teacher's salary guide.

**ASHLEY DZIUBA**, Elementary School Teacher, from BA to MA on the teacher's salary guide.

**JACOB GEORGE**, Middle School Teacher, from BA+30 to MA on the teacher's salary guide.

**DANA HOCHSTAEDTER**, Elementary School Teacher, from BA to MA on the teacher's salary guide.

**JAYCE MAXWELL**, High School Teacher, from BA to MA on the teacher's salary guide.

**KALLIOPI PAPAYIANNIS**, Elementary School Teacher, from MA to MA+30 on the teacher's salary guide.

I. **STUDENT ACTION**

1. **APPROVAL OF MONTHLY HIB REPORT P.L. 2010. C. 122 (A-3466)**

That the Board approve the monthly report as required by statute - **APPENDIX I-1.**

2. **FIELD TRIP APPROVALS**

That the Board approve/ratify the field trips indicated (which will be labeled **APPENDIX I-2** and made a part of the permanent minutes upon Board approval).

3. **PLACEMENT/TERMINATION OF STUDENTS ON HOME INSTRUCTION**

That the Board approve/ratify the placement/termination of home instruction for the students listed on **APPENDIX I-3.**

4. **RECOMMENDATION FOR ATYPICAL OUT OF DISTRICT STUDENTS FOR PLACEMENT AND TRANSPORTATION FOR THE 2019-2020 SCHOOL YEAR**

That the Board approve/ratify the following out of district students for placement and transportation for the 2019-2020 school year:

**COASTAL LEARNING CENTER/SOUTH**

**HOWELL, NEW JERSEY**

Tuition: \$53,745.67/Student

Transportation

Effective Dates: 9-5-2019 to 6-22-2020

ID#: 8573142782, classified as Eligible for Special Education and Related Services

I. **STUDENT ACTION (continued)**

4. **RECOMMENDATION FOR ATYPICAL OUT OF DISTRICT STUDENTS FOR PLACEMENT AND TRANSPORTATION FOR THE 2019-2020 SCHOOL YEAR (continued)**

**HAWKSWOOD SCHOOL**

**EATONTOWN, NEW JERSEY**

Tuition: \$66,862.80/Student

Transportation

Extraordinary Aide: \$38,850.00/Student

Effective Dates: 9-5-2019 to 6-15-2020

ID#: 7563734670, classified as Eligible for Special Education and Related Services

**STATE FACILITY PLACEMENT (DCF)**

**TRENTON, NEW JERSEY**

Tuition: \$39,872.00/Student

Transportation

Effective Dates: 7-1-2019 to 6-30-2020

ID#: 9094491374, classified as Eligible for Special Education and Related Services

ID#: 5310607467, classified as Eligible for Special Education and Related Services

**NEPTUNE TWP SCHOOL DISTRICT**

**NEPTUNE, NEW JERSEY**

Tuition: \$55,000.80/Student

Transportation

Effective Dates: 9-6-2019 to 6-24-2020

ID#: 7103060268, classified as Eligible for Special Education and Related Services

ID#: 5496532531, classified as Eligible for Special Education and Related Services

ID#: 1291499092, classified as Eligible for Special Education and Related Services

Tuition: \$52,000.20/Student

Transportation

Effective Dates: 9-6-2019 to 6-24-2020

ID#: 8280300782, classified as Eligible for Special Education and Related Services

ID#: 5495742246, classified as Eligible for Special Education and Related Services

**SHORE CENTER FOR STUDENTS WITH AUTISM**

**TINTON FALLS, NEW JERSEY**

Tuition: \$51,000.00/Student

Transportation

\*\*Counseling Services: \$86.00/Hour

Effective Dates: 9-1-2019 to 6-30-2020

ID#: 8132778924, classified as Eligible for Special Education and Related Services

\*NOTE: Student requires counseling services of 1 hour sessions per week.

5. **RECOMMENDATION FOR ATYPICAL OUT OF DISTRICT STUDENTS FOR PLACEMENT AND TRANSPORTATION FOR EXTENDED SCHOOL YEAR 2019**

That the Board approve/ratify the following out of district students for placement and transportation for ESY 2019:

**NEPTUNE TWP SCHOOL DISTRICT**

**NEPTUNE, NEW JERSEY**

Tuition: \$7,333.44/Student

Transportation

Effective Dates: 7-8-2019 to 8-8-2019

ID#: 7103060268, classified as Eligible for Special Education and Related Services

ID#: 5496532531, classified as Eligible for Special Education and Related Services



I. **STUDENT ACTION (continued)**

5. **RECOMMENDATION FOR ATYPICAL OUT OF DISTRICT STUDENTS FOR PLACEMENT AND TRANSPORTATION FOR EXTENDED SCHOOL YEAR 2019 (continued)**

**NEPTUNE TWP SCHOOL DISTRICT**  
**NEPTUNE, NEW JERSEY**

Tuition: \$6,933.36/Student

Transportation

Effective Dates: 7-8-2019 to 8-8-2019

ID#: 8280300782, classified as Eligible for Special Education and Related Services

ID#: 5495742246, classified as Eligible for Special Education and Related Services

6. **RECOMMENDATION FOR TERMINATION OF ATYPICAL OUT OF DISTRICT STUDENTS FOR PLACEMENT AND TRANSPORTATION FOR THE 2019-2020 SCHOOL YEAR**

That the Board approve/ratify the termination of the following out of district students for placement and transportation for the 2019-2020 school year:

**CPC/HIGH POINT ELEMENTARY SCHOOL**  
**MORGANVILLE, NEW JERSEY**

Tuition: \$65,696.40/Student

Transportation

Effective Dates: 9-5-2019

ID#: 2396106620, classified as Eligible for Special Education and Related Services

**YCS/GEORGE WASHINGTON SCHOOL**  
**HACKENSACK, NEW JERSEY**

Tuition: \$68,727.60/Student

Transportation

Effective Date: 8-28-2019

ID#: 7297143455, classified as Eligible for Special Education and Related Services

7. **PLACEMENT OF ATYPICAL TUITION-IN STUDENT FOR THE 2019-2020 SCHOOL YEAR**

That the Board approve/ratify the following tuition-in student for the 2019-2020 school year.

**HOLMDEL SCHOOL DISTRICT**

Student ID # 2475245479

Placement: Audrey W. Clark School

(Special Class/MCI)

Tuition: \$39,305.96/SY

Effective Date: 9-5-2019 to 6-18-2020

8. **PUPIL PERSONNEL SERVICES CONSULTANTS 2019-2020**

That the Board approve the Pupil Personnel Services Consultants for the 2019-2020 school year.

**CNNH NeuroHealth**

Comprehensive Neuropsychological Testing/Evaluation

\$2,750.00/evaluation

**Jewish Vocational Services**

Short term (2-3 day) Vocational Evaluation with

TEACCH Transition Assessment Profile (TTAP)

\$975.00/evaluation

I. **STUDENT ACTION (continued)**

8. **PUPIL PERSONNEL SERVICES CONSULTANTS 2019-2020 (continued)**

**Center for Behavioral Health MD, PA**

Rajeswari Muthuswamy, MD-Psychiatrist

\$525/office visit

\$600/school visit

Motion was made by Mrs. Youngblood Brown, seconded by Mr. Grant and carried by roll call vote that the Board approve the following item (I9).

Ayes (5), Nays (0), Abstain (1) Mrs. Perez, Absent (3) Dr. Critelli, Rev. Bennett and Ms. McCaskill

9. **CORRECTIONS / REVISIONS TO MINUTES**

That the Board approve the following corrections/revisions to minutes:

May 1, 2019

**APPROVAL OF CONTINUATION OF SALARIES AND CONTRACTS**

Victoria Deloreto, Teacher MA read \$70,245. This should have read \$68,245.

August 28, 2019

**APPOINTMENT OF CERTIFIED STAFF**

Lisa Kean, Teacher MA+30, Step 4, \$62,345. This should have read Step 8, \$65,145.

**ANNUAL STIPEND POSITIONS - 2019-2020 SCHOOL YEAR**

Maria Maisto, Elementary ESEA School Improvement Leader (GLC), \$2,850. This should have read: \$2,500.

**FAMILY/MEDICAL LEAVE OF ABSENCE USING SICK DAYS**

Jessica Halleran, Gregory School teacher read January, 2019 to March 17, 2019. This should have read January 6, 2020 to March 17, 2020.

**CONFERENCES**

April Morgan, Supervisor of Grades 6-12 Mathematics, to attend National Council of Teachers of Mathematics Regional Conference & Exposition, sponsored by the National Council of Teachers of Mathematics, to be held September 25, 26, 27, 2019 at the Hynes Convention Center, Boston, MA (ACCT: 11-000-230-585-390-12-44) - \$1,552. This should have read \$1,588.

August 13, 2019

**TEACHER/MENTOR PROGRAM - 2019-2020 SCHOOL YEAR**

Teacher - Diana Panora; Mentor - Allison Munoz-Cassidy. This should have read Laurie DeMuro

**FAMILY/MEDICAL LEAVE OF ABSENCE USING SICK DAYS**

Carli Garlipp, Joseph M. Ferraina Early Childhood Learning Center teacher from October 15, 2019 to November 1, 2019. This should have read September 17, 2019 to October 2, 2019.

9. **CORRECTIONS / REVISIONS TO MINUTES (continued)**

August 13, 2019 (continued)

**FAMILY/MEDICAL LEAVE OF ABSENCE USING URGENT BUSINESS DAYS**

Carli Garlipp, Joseph M. Ferraina Early Childhood Learning Center teacher from November 4, 2019 to November 7, 2019. This should have read October 3, 2019 to October 7, 2019.

**FAMILY/MEDICAL LEAVE OF ABSENCE USING UNPAID DAYS**

Carli Garlipp, Joseph M. Ferraina Early Childhood Learning Center teacher from November 11, 2019 to June 30, 2019. This should have read October 8, 2019 to June 30, 2020.

June 26, 2019

**TRANSFERS/REASSIGNMENTS - 2019-2020 SCHOOL YEAR**

Angela Matty, ESL teacher to George L. Catrambone School/Gregory School ESL teacher. This should have read to George L. Catrambone School ESL teacher.

**FAMILY/MEDICAL LEAVE OF ABSENCE USING SICK DAYS**

Megan Liberatore, Lenna W. Conrow School teacher from October 16, 2019 to October 31, 2019. This should have read October 7, 2019 to October 23, 2019.

**FAMILY/MEDICAL LEAVE OF ABSENCE USING UNPAID DAYS**

Megan Liberatore, Lenna W. Conrow School teacher from November 1, 2019 to January 30, 2020. This should have read October 24, 2019 to February 17, 2020.

J. **OPPORTUNITY TO ADDRESS THE BOARD ON NON-AGENDA ITEMS**

Darryl Coleman  
Long Branch, NJ

Mr. Coleman related his concerns to the Board of Education with respect to what is going on with the football team this year. He stated that he is very disappointed and the current situation is very embarrassing to not only the families involved but to the Long Branch school district. He is asking that the Board resolve this issue.

Mr. Covin explained that the Board is well aware of the situation and they are working hard to come up with an appropriate solution.

K. **ADJOURNMENT – 7:47 P.M.**

There being no further discussion, motion was made by Mrs. Youngblood Brown, seconded by Mrs. Peters and carried by roll call vote that the Board adjourn the meeting at 7:47 P.M.

Ayes (6), Nays (0), Absent (3) Dr. Critelli, Rev. Bennett and Ms. McCaskill

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Peter E. Genovese III, RSBO, QPA  
School Business Administrator/Board Secretary

## LONG BRANCH PUBLIC SCHOOLS

### 2019-2020 Annual Assessment Notice to Parents and the General Public

New Jersey school districts, charter schools and renaissance school projects are required by statute (N.J.S.A. 18A: 7C-6.6) to annually notify parents or guardians by October 1 of any statewide student assessment or commercially developed standardized assessment that will be administered over the course of the school year.

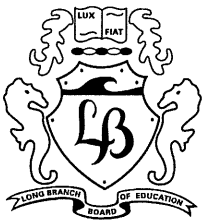
**Key:**

- **Number of Testing Administrations in Districts** refers to the number of times a particular assessment will be offered during the school year.
- **Testing Mode** refers to how the student will be administered the assessment. The two modes are computer-based, and paper-and-pencil. Some computer-based assessments allow students to take the assessment using paper and pencil. Be sure to inquire about the options if your child has a medical issue that would not allow them to take the assessment on the computer.
- **Testing Time** is the maximum amount of time allotted to students to complete the assessment.
- **Testing Window** is the period in which districts administer the statewide student assessment. It is not the actual number of days it takes a student to complete the assessment. School districts can choose the specific days within the window to administer the test. Please inquire with your district about the exact testing dates of the assessment.
- **Results Available** refers to date districts receive individualized student results from the assessment vendor. These results should be distributed to students, educators and families as soon as possible.
- **Requirement** refers to whether the assessment is required (Req.) by state and/or federal (Fed.) government, or by the district.

Assessment Name	Subject Area(s)	Grade Level Tested	Number of Testing Administrations in District	Testing Mode	Testing Time Allotted per Student	Testing Window	Results Available	Req.	Information about Available Accommodations and Accessibility Features	Information for Parents and Guardians Regarding the Assessment
New Jersey Student Learning Assessment (NJSLA)	<ul style="list-style-type: none"> <li>• ELA/L</li> <li>• Math</li> </ul>	3-11	1	Computer-based with paper-based options for students with disabilities	Two 90-minute units, Total time 180 minutes per subject	Elementary & Middle School May 4 – 15, 2020 High School May 18-29, 2020	Around mid to late August	State and federal	<a href="https://nj.mypea.rsosupport.com/manuals/#afaa">https://nj.mypea.rsosupport.com/manuals/#afaa</a> <a href="https://nj.mypea.rsosupport.com/manuals/#afaa">https://nj.mypea.rsosupport.com/manuals/#afaa</a>	For more information please visit the <a href="https://www.state.nj.us/education/assessment/district/">https://www.state.nj.us/education/assessment/district/</a>

Assessment Name	Subject Area(s)	Grade Level Tested	Number of Testing Administrations in District	Testing Mode	Testing Time Allotted per Student	Testing Window	Results Available	Req.	Information about Available Accommodations and Accessibility Features	Information for Parents and Guardians Regarding the Assessment
NJSLA ELA/Math High School Summer	<ul style="list-style-type: none"> <li>• ELA/L</li> <li>• Math</li> </ul>	9-11	1	Computer-based with paper-based options for students with disabilities	Two 90-minute units, Total time 180 minutes per subject	July 2020-August 2020	Around late September to early October	State and federal	<a href="https://nj.mypea.com/manuals/#afaa">https://nj.mypea.com/manuals/#afaa</a> <a href="https://nj.mypea.com/manuals/#afaa">https://nj.mypea.com/manuals/#afaa</a>	For more information please visit the <a href="https://www.state.nj.us/education/assessment/district/">https://www.state.nj.us/education/assessment/district/</a>
NJSLA Science Administration	Science	Grades 5, 8 and 11	1	Computer-based with paper-based options for students with disabilities	<ul style="list-style-type: none"> <li>• For grades 5 and 8: Four 45-minute units for a total of three hours.</li> <li>• Grade 11: Four 60-minute units for a total of four hours.</li> </ul>	Grade 5 & 11 May 11-15, 2020 Grade 11 May 25-29	Around late September to early October	State and federal	<a href="https://nj.mypea.com/manuals/#afaa">https://nj.mypea.com/manuals/#afaa</a> <a href="https://nj.mypea.com/manuals/#afaa">https://nj.mypea.com/manuals/#afaa</a>	For more information please visit the <a href="https://www.state.nj.us/education/assessment/district/">https://www.state.nj.us/education/assessment/district/</a>
Dynamic Learning Maps (DLM)	<ul style="list-style-type: none"> <li>• ELA</li> <li>• Math</li> <li>• Science</li> </ul>	Grades 3 through 8 and 11	1	Computer-based	n/a	April 1-May 29, 2020	Around mid to late August	State and federal	DLM Accessibility Manual	For more information please visit the <a href="#">Office of Assessments website</a>

Assessment Name	Subject Area(s)	Grade Level Tested	Number of Testing Administrations in District	Testing Mode	Testing Time Allotted per Student	Testing Window	Results Available	Req.	Information about Available Accommodations and Accessibility Features	Information for Parents and Guardians Regarding the Assessment
ACCESS 2.0	English language proficiency test	K through 12	1	<ul style="list-style-type: none"> <li><b>Paper:</b> Grade K (and by request)</li> <li><b>Online:</b> Grades 1 through 12 (Writing portion is paper Grades 1 through 3)</li> </ul>	No time limit	2/18/20 to 4/10/20, Online default (Paper as necessary)	<ul style="list-style-type: none"> <li><b>6/2/20</b> Online</li> <li><b>6/11/20</b> Print out</li> <li><b>State file</b> 7/7/20</li> </ul>	State and federal	<a href="https://wida.wisc.edu/sites/default/files/resource-ACCESS-Accommodations-Supplement.pdf">https://wida.wisc.edu/sites/default/files/resource-ACCESS-Accommodations-Supplement.pdf</a>	Parent Handbook  <a href="https://wida.wisc.edu/sites/default/files/resource-ACCESS-Parent-Handout-English.pdf">https://wida.wisc.edu/sites/default/files/resource-ACCESS-Parent-Handout-English.pdf</a>



# MINUTES

APPENDIX G-1

## OPERATION AND MANAGEMENT COMMITTEE

Wednesday, September 11, 2019 - 6:15 P.M.

540 Broadway, Long Branch, NJ 07740

### COMMITTEE MEMBERS:

Armand Zambrano, Chairperson  
Donald Covin  
Violeta Peters – 6:23 P.M.  
Tasha Youngblood Brown

### ADMINISTRATORS:

Michael Salvatore, Ph.D.  
Alvin L. Freeman, Ed.D.  
Peter E. Genovese III, RSBO, QPA  
Ann C. Degnan  
Christopher Dringus

### FACILITIES

#### 1. Update on the Energy Savings Improvement Plan:

##### High School

1. Equipment arrived for the gym and auditorium. Installation should be complete by the end of next week.
2. Equipment for the Café, Aux. Gym, and Library is scheduled for delivery on September 11, 2019 to Penetta. We will arrange for a Saturday for a crane to put on the equipment on the roof.
3. Lighting replacement has not started yet.

##### Morris Avenue School

1. Unit Ventilators are scheduled for delivery on September 26, 2019. Installation will take place in the evenings.

##### Lenna W. Conrow School and Audrey W. Clark School

1. Unit Ventilators are scheduled for delivery in October. We are waiting for an update from the factory.
2. Our plumbers and maintenance workers have been working to replace all the piping in the basement of Lenna W. Conrow School for the front of the school. The project is near completion.

##### Middle School

1. Transformer replacements are complete.
2. Lighting replacement is ongoing.
3. Controls have not started yet.

## **FACILITIES (continued)**

2. Lights have been completed in the Lenna W Conrow, School, Joseph M. Ferraina Early Childhood Learning Center, Audrey W. Clark School, Morris Avenue School, Amerigo A. Anastasia School and Gregory School.
3. Update on Historic High School
  1. We provided a list for Kappa to repair/finish. Work is ongoing.

## **TECHNOLOGY**

1. All Middle School teacher computers were replaced
2. Morris Avenue School and Lenna W. Conrow School
  1. All teacher printers were replaced
  2. All teacher machines were updated to our district standard
  3. The All Purpose Rooms were outfitted with a new Audio/Video rack and new speakers were installed
3. New MACs were installed in the Middle School TV Studio
4. The new district wide Antivirus was deployed with more features coming online as the year progresses
5. The Middle School, High School and Amerigo A. Anastasia School all had their security servers upgraded as the next step in aligning all schools to our district standard

## **TRANSPORTATION**

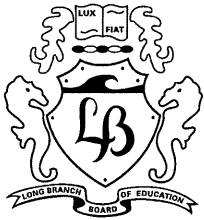
1. First day of school came with some challenges but we were cleared by 5:15 P.M. The second day went much smoother.
2. 3 new buses are coming sometime in October, 2019.

\*\*\*\*\*

## **GOALS**

1. The committee members will actively participate in professional dialog pertaining to facility management and preventative maintenance.
2. The committee members will seek professional learning experiences pertaining to facility operations with specific focus towards: educational code, NJ statute, federal guidelines, technology advancements, policy revisions, and initiatives put forth by the Department of Education.





# MINUTES

APPENDIX G-2

## INSTRUCTION AND PROGRAMS COMMITTEE

Wednesday, September 11, 2019 - 5:30 PM

540 Broadway, Long Branch, NJ 07740

### **COMMITTEE MEMBERS:**

Donald Covin: Chair  
Caroline Bennett  
Michele Critelli, Ed.D.  
Armand Zambrano

### **ADMINISTRATORS:**

Michael Salvatore, Ph.D.  
Alvin L. Freeman, Ed.D.  
Roberta Freeman, Ed.D.

1. **Curriculum & Instruction Updates** - Presented by Dr. Roberta Freeman, Chief Academic Officer

*Dr. Freeman discussed the following with the committee:*

- *Lighthouse District Designation*
- *Curriculum*
- *NJQSAC*

**Lighthouse District Designation** - *Dr. Freeman shared the Lighthouse selection process (see attachment). The key element being a district's ability to show significant growth in achievement across subgroups. The Long Branch School District was also identified for its future ready initiatives which addresses the needs of a diverse student population by providing unique learning opportunities to the school community. As a Lighthouse District, over the next two years the district will be participating in professional learning and collaborative sharing sessions with the NJDOE.*

**Curriculum** - *The following curricula has been completed and is ready for Board approval:*

*Health & PE*

*Algebra I*

*Geometry*

*Social Studies (K-12)*

*Middle School Mathematics (financial literacy infused)*

*VPA*

*Financial Algebra*

*Pre-Calculus*

**NJQSAC** - During the 2019-2020 school year, the district will have a full NJQSAC review conducted by the NJDOE. Areas that will be examined are Governance, Fiscal, Personnel, Operations, and Instruction & Program. Full on-site reviews of school districts occur every three years.

## **2. Questions/Comments**

\*\*\*\*\*

### **INSTRUCTION & PROGRAMS COMMITTEE GOALS**

The committee members will actively participate in professional dialog pertaining to the state student learning standards, teacher evaluation, student growth objectives, student growth percentiles and NJSLA.

The committee members will seek professional learning experiences pertaining to curriculum and instruction with specific focus towards: state student learning standards, teacher evaluation, student growth objectives, student growth percentiles and NJSLA.



## **Congratulations school board members!**

### **Long Branch Public Schools**

**has been selected as a**

## **2019 Lighthouse District for New Jersey!**

#### **What is the Lighthouse District Initiative?**

The purpose of the Lighthouse District Initiative is to designate districts that have demonstrated measurable progress with diverse groups of learners. Lighthouse Districts show strong improvement because they use data to individualize supports for their students and school communities. This award recognizes the **hard work of all stakeholders** in the school district community including district and school leaders, teachers, students, parents and school community members.

#### **How are Lighthouse Districts Selected?**

Districts are chosen by the New Jersey Department of Education without having to apply for the designation. The Department considers qualitative and quantitative data to find districts that:

- demonstrate the strongest improvement in math and ELA assessments;
- leverage data to individualize supports for students and school communities;
- reflect New Jersey's diversity of student body; and
- reflect New Jersey's diverse regions and district sizes.

#### **What Does It Mean for Me to be Part of a Lighthouse District?**

The Lighthouse District initiative helps to elevate and empower voices of experts in the field to strengthen teaching, leading and learning in all classrooms across New Jersey. During the award term (July 2019 to July 2021), your district will be able to participate in:

- tailored professional learning network opportunities with other Lighthouse Districts;
- presentation opportunities in a variety of venues to amplify the work of your district; and
- Lighthouse District visits that will allow for educators to learn from your practices.

Your district may also be recognized by the press, local government, and other organizations for being named a Lighthouse District. Thank you for contributing to your school district's success!

How has Long Branch proven to be a Lighthouse for you?  
Share your story with the hashtag **#LightTheWayNJ** or email [lighthouse@doe.nj.gov](mailto:lighthouse@doe.nj.gov) and you might see your story featured on our social media!

# MINUTES



## COMMUNICATIONS / SECURITY COMMITTEE MEETING

Tuesday, September 10, 2019 - 5:30 PM

540 Broadway, Long Branch, NJ 07740

### COMMITTEE MEMBERS:

Avery Grant: Chairperson  
Tasha Youngblood Brown  
Caroline Bennett  
Lauren McCaskill

### ADMINISTRATORS:

Michael Salvatore, Ph.D.  
Alvin L. Freeman, Ed.D.

- Opening Day
  - We had a great start to the school year! Each day, we are enrolling students at all grade levels.
- Rededication Ceremony
  - Opening the HHS was a highlight for the entire district, as past generations of students were introduced to current students enrolled in the school of social justice. It was truly a great community celebration.
- Lighthouse District Recognition
  - The Monmouth County Freeholders recognized the two districts from Monmouth County that were awarded the distinction of lighthouse school district. No other county has two districts with this distinction.
- Board of Education Recognition Process
  - The committee reviewed an application process, which will be finalized and shared with the full board. This application process is an effort to identify outstanding individuals deserving of recognition.

\*\*\*\*\*

### **Committee Goals:**

The committee members will actively participate in professional dialogue pertaining to school safety and district public relations. The committee members will seek professional learning experiences pertaining to school safety and communications, with specific focus towards homeland security standards, NJ statute, federal guidelines, best practices and policy revisions.

**CONFERENCES**

Note: The following staff members are being approved only for registration and mileage (not to exceed \$.35 per mile) in accordance with State Circular Letter 12=14-OMB, which states that overnight travel within certain areas is no longer subject to reimbursement. Additionally, meals not associated with overnight travel will not be reimbursed.

**Linda Alston-Morgan** **\$180.00**  
 JMFELC Principal, to attend New Jersey Association for the Education of Young Children (NJAEYC) Annual Conference, sponsored by New Jersey for the Education of Young Children, to be held **October 18, 2019, 2019** at the Double Tree Hotel, Somerset, NJ (ACCT: 20-218-200-580-390-04-44).

**Allison Buleza** **\$333.00**  
 Behavioral Specialist, to attend the 37th Annual New Jersey Autism Conference, sponsored by Autism New Jersey, to be held **October 17, 2019** at Harrah's Waterfront Conference Center, Atlantic City, NJ (ACCT: 20-251-200-500-251-20-01).

**Ann Degnan** **\$336.00**  
 Assistant Business Administrator for Facilities, to attend the New Jersey School Board Association (NJSBA) Workshop Conference, sponsored by the New Jersey School Board Association, to be held **October 21, 22, 23, 24, 2019** at the Atlantic City Convention Center, Atlantic City, NJ (ACCT: 11-000-262-590-309-12-44).

**JanetLynn Dudick, Ph.D.** **\$699.00**  
 Assistant Superintendent for Pupil Personnel Services, to attend the 37th Annual New Jersey Autism Conference, sponsored by Autism New Jersey, to be held **October 17, 18, 2019** at Harrah's Waterfront Conference Center, Atlantic City, NJ (ACCT: 20-251-200-500-251-20-01).

**Peter E. Genovese III, RSBO, QPA** **\$187.00**  
 School Business Administrator/Board Secretary, to attend Ready, Set, Bargain, sponsored by New Jersey School Boards Association, to be held on **October 4, 2019** at New Jersey School Boards Association Headquarters, Trenton, NJ (ACCT: 11-000-230-585-390-12-44).

**Peter E. Genovese III, RSBO, QPA** **\$737.00**  
 School Business Administrator/Board Secretary, to attend the New Jersey School Board Association (NJSBA) Workshop Conference, sponsored by the New Jersey School Board Association, to be held **October 21, 22, 23, 24, 2019** at Atlantic City Convention Center, Atlantic City, NJ (ACCT: 11-000-230-585-390-12-44).

**Emily Grosiak** **\$615.00**  
 Behavioral Specialist, to attend the 37th Annual New Jersey Autism Conference, sponsored by Autism New Jersey, to be held **October 17, 18, 2019** at Harrah's Waterfront Conference Center, Atlantic City, NJ (ACCT: 20-251-200-500-251-20-01).

**Kerry Keating** **\$333.00**  
School Social Worker, to attend the 37th Annual New Jersey Autism Conference, sponsored by Autism New Jersey, to be held **October 18, 2019** at Harrah's Waterfront Conference Center, Atlantic City, NJ (ACCT: 20-251-200-500-251-20-01).

**Bonita Potter-Brown** **\$182.00**  
LWC Principal, to attend New Jersey Association for the Education of Young Children (NJAEYC) Annual Conference, sponsored by New Jersey for the Education of Young Children, to be held **October 18, 2019, 2019** at the Double Tree Hotel, Somerset, NJ (ACCT: 20-218-200-580-390-08-44).

**Francisco Rodriguez** **\$163.00**  
Anastasia Principal, to attend Social Emotional Learning and the Arts: (Exploring Connections and Implications), sponsored by New Jersey Principals and Supervisors Association (NJPSA), to be held **November 11, 2019** at Monroe Township, NJ (ACCT: 15-000-223-50-100-03-44).

**Michael Salvatore, Ph.D.** **\$736.00**  
Superintendent of Schools, to attend the New Jersey School Board Association Workshop Conference (NJSBA), sponsored by the New Jersey School Board Association, to be held **October 21, 22, 23, 24, 2019** at Atlantic City Convention Center, Atlantic City, NJ (ACCT: 11-000-230-585-390-12-44).

**Amy Skalecki** **\$213.00**  
MS Drama Teacher, to attend the 37th Annual New Jersey Autism Conference, sponsored by Autism New Jersey, to be held **October 18, 2019** at Harrah's Waterfront Conference Center, Atlantic City, NJ (ACCT: 20-251-200-500-251-20-01).

**Jennifer Steffich** **\$799.00**  
Supervisor for Special Education, to attend the 37th Annual New Jersey Autism Conference, sponsored by Autism New Jersey, to be held **October 17, 18, 2019** at Harrah's Waterfront Conference Center, Atlantic City, NJ (ACCT: 20-251-200-500-251-20-01).

**INTENTION TO RETURN FROM FAMILY/MEDICAL LEAVE OF ABSENCE**

**CAITLIN MAURO**, Middle School teacher, effective September 1, 2019.

**CHRISTIAN MATTHEWS**, Middle School instructional assistant, effective October 1, 2019.

**ALBERTO MORENO**, George L. Catrambone corridor aide, effective September 3, 2019.

**SHERRY REED**, Joseph M. Ferraina Early Childhood Learning Center instructional assistant, effective September 10, 2019.

**FRANCES TICE**, Morris Avenue School instructional assistant, effective September 3, 2019.

**FAMILY/MEDICAL LEAVE OF ABSENCE USING SICK DAYS**

**CHARLENE ARCANGELO**, George L. Catrambone School nurse, from September 3, 2019 to March 31, 2020.

**DANIEL JOSEPH**, George L. Catrambone School custodian, from August 6, 2019 to August 15, 2019.

**AMANDA MCEWAN**, High School teacher, from January 21, 2020 to February 24, 2020.

**KATHLEEN POWERS**, High School teacher, from September 3, 2019 to September 24, 2019.

**NICOLE SHUTMAN**, Pupil Personnel Services speech language specialist, from September 3, 2019 to September 19, 2019.

**KATHERINE WALSIFER**, A.A. Anastasia School teacher, from October 25, 2019 to November 4, 2019.

**FAMILY/MEDICAL LEAVE OF ABSENCE USING URGENT BUSINESS DAYS**

**DANIEL JOSEPH**, George L. Catrambone School custodian, from August 16, 2019 to August 20, 2019.

**SHAWN O'NEILL**, A.A. Anastasia School teacher, from September 4, 2019 to September 6, 2019.

**NICOLE SHUTMAN**, Pupil Personnel Services speech language specialist, from September 20, 2019 to September 24, 2019.

**BENJAMIN WOOLLEY**, A.A. Anastasia School teacher, from September 18, 2019 to September 20, 2019.

**FAMILY/MEDICAL LEAVE OF ABSENCE USING VACATION DAYS**

**DANIEL JOSEPH**, George L. Catrambone School custodian, from August 21, 2019 to September 3, 2019.

**FAMILY/MEDICAL LEAVE OF ABSENCE USING EXCHANGE DAYS**

**DANIEL JOSEPH**, George L. Catrambone School custodian, from September 4, 2019 to September 5, 2019.

### **FAMILY/MEDICAL LEAVE OF ABSENCE USING MINUS SUB PAY DAYS**

**DANIEL JOSEPH**, George L. Catrambone School custodian, from September 6, 2019 to September 19, 2019.

**SHAWN O'NEILL**, A.A. Anastasia School teacher, from September 9, 2019 to September 13, 2019.

**NICOLE SHUTMAN**, Pupil Personnel Services speech language specialist, from September 25, 2019 to October 8, 2019.

**BENJAMIN WOOLLEY**, A.A. Anastasia School teacher, from September 23, 2019 to September 27, 2019.

### **FAMILY/MEDICAL LEAVE OF ABSENCE USING UNPAID DAYS**

**DANIEL JOSEPH**, George L. Catrambone School custodian, from September 20, 2019 to October 7, 2019.

**AMANDA MCEWAN**, High School teacher, from February 25, 2020 to June 30, 2020.

**NICOLE SHUTMAN**, Pupil Personnel Services speech language specialist, from October 9, 2019 to November 24, 2019.

### **REQUEST TO EXTEND FAMILY/MEDICAL LEAVE OF ABSENCE USING SICK DAYS**

**JUDITH EDWARDS**, A.A. Anastasia School teacher, from September 1, 2019 to October 7, 2019.

### **REQUEST TO EXTEND FAMILY/MEDICAL LEAVE OF ABSENCE USING UNPAID DAYS**

**JUDITH EDWARDS**, A.A. Anastasia School teacher, from October 8, 2019 to January 5, 2020.



**Monthly HIB Report**

Reporting Period - August 14, 2019 - September 25, 2019

**Summary**

Total: One (1) HIB investigation, one (1) incident confirmed

**Middle School**

One (1) investigation, one (1) incident confirmed as HIB

**PLACEMENT OF STUDENTS ON HOME INSTRUCTION**

ID# 20273865

ID# 01004338

ID# 20223350

ID# 20215726

ID# 01004163

**APPROVAL OF PLACEMENT OF STUDENT ON HOME INSTRUCTION  
(RESIDENTIAL)**

ID#4496040274

Barnabas Health Center

IOP - at a rate of \$69.00 per hour, 5 hours per week for 8 weeks.